



Marc Cote  
 PO Box 65157  
 Shoreline, WA 98155  
 Phone: 206.334.0731  
 Fax: 206.774.7894  
 marc@parkviewservices.org  
 www.parkviewservices.org

The following is information and documentation that you will need to bring to your appointment with the lender. Information and documents must be provided for the primary buyer and each co-buyer. Please contact Marc Cote if you have questions.

### First Mortgage Pre-Approvals Checklist:

- 3 years tax returns (2004,2003,2002) with W2s if filed. If you did not file please sign the tax statement.
- 30 days recent pay stubs if employed.
- Most recent awards letter for any income such as SSI, Social Security, etc.
- Most recent 2 months bank statements (all pages) together with any IRA/401k/mutual funds
- Letter from medical provider confirming the person meets ADA, or we can use the SSI-disability letter if that is applicable.
- Budget worksheet (I will assist you to complete this form)
- Court order for child support if you want child support to be included as part of your qualifying (for a mortgage) income.
- Employment information for the past 2 years including contact information for each employer.
- Diploma if you left school within the past 2 years.
- Drivers license. (Lender is required to verify your identity)
- Buyer/Co-buyer Information

	Full Name	Social Security Number	Date of Birth
Buyer			
Co-Buyer 1			
Co-Buyer 2			

- Dependents information.

Full Name	Age		

- Residence information for the past 2 years including contact information for each landlord.

Home phone number.

How much per month are you comfortable paying for housing? \$

Do you own cars?  No  Yes If yes provide:

Make	Model	Year	Worth
			\$
			\$

How much do you estimate your household goods to be worth? \$

### Other Documents Required for Down Payment Assistance

- Letter from DSHS Department of Developmental Disabilities stating that your or a family member that lives with you is eligible for their services.